

Graduate Student Health Insurance Award (HIA) FAQ

Eligibility

Q. What are the requirements to be eligible for a Health Insurance Award (HIA) covering 75% of the cost of the SHI Plan?

A. You are eligible for a HIA if you will receive one of the following awards for the 2017/2018 academic year:

- a Fellowship (no duties) award of full tuition and at least a \$9000 stipend.

or

- an assistantship or instructorship with full tuition, at least a \$9000 stipend, (\$4500 stipend for fall if graduating in December) and at least 10 hours of duties/week.

If you are eligible, you will receive an invitation via your TCU email account by August 1 with instructions to request the award.

Q. What happens if I am eligible for the award?

A. If you are eligible for a HIA, you will receive an eligibility email to your TCU account by August 1 with detailed instructions for electing SHI coverage and requesting your HIA.

Q. I think I am eligible for the award, but did not receive an email invitation to my TCU account by August 1 with instructions to request the award. What information do I need to submit to request a review of my eligibility?

A. Contact graduateaid@tcu.edu with your full name, student id number, department, supervisor, level (MA, PhD, etc.), type of assistantship, weekly hours, and reasons you feel you meet the above eligibility criteria. You may also need to ask your graduate program coordinator to complete a [Graduate Financial Aid Request Form](#) (GFARF).

Q. Do I need to carry student insurance for both Fall and Spring terms to be eligible for the HIA award?

A. Funding for spring-only electees will be disbursed based on availability of funds. If you choose to wait until spring to elect insurance and apply for the HIA, the funds are not guaranteed. The HIA will be awarded around the second week of the spring semester.

Q. Who do I contact with HIA questions?

A. [ACA Graduate Aid](#)

Enrollment: HIA Request Form

Q. What is the deadline for requesting the HIA?

A. August 25, 2017 by 5:00 pm for the fall, January 25, 2018 by 5:00 pm for the spring.

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Q. My assistantship is from August until May. Do I hold an annual assistantship, or Spring+Fall?

A. Spring+Fall. Annual assistantships are for the full year, including summer.

Q. I elected insurance and filled out my HIA request, but haven't received an email about my funding. Is that normal?

A. Yes. You should first see the charge for insurance on your student account, and then the HIA award around the first or second week of classes. You will not receive an e-mail other than the SHI election confirmation.

Billing: HIA

Q. What is the amount of the HIA?

A. If you elect Student Health Insurance, meet eligibility requirements for a HIA, **and request** a HIA, your account will be credited \$761.25 (75% of the \$1015 per semester cost) near the second week of the fall and spring semesters.

Q. How much will I need to pay for insurance after the HIA is applied?

A. The remaining balance for SHI (approximately \$254 each semester) will remain on your bill and be your responsibility.

Q. Do I need to pay the full amount of the insurance as soon as I am billed?

A. No, do not pay your SHI bill until the HIA credits your account—you will not receive a late fee as the HIA will appear as pending aid.

Q. When will my HIA award appear on my student account?

A. After you enroll in SHI (or are auto-enrolled for international students) and request your HIA, you can expect to see your HIA award appear as pending aid by the second week of classes. It can take several days after you complete your insurance enrollment and HIA request to process your award.

Q. If I withdraw from classes before the end of the semester, do I have to pay back my HIA?

A. If your eligibility changes—if your fellowship or assistantship award changes, if you only register for online courses, drop all on-campus courses, or if you withdraw from your program prior to 31 days into the semester—your SHI may be revoked and the premium returned to you, less any claims paid, in which case you may be required to repay your HIA.